

Curriculum Vitae Template

Personal Information

Name	Ruba Osama EL Hawi
Academic Rank	.Assistant professor
Nationality	Jordanian
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Google scholar	https://scholar.google.com/citations?user=WO5m8MsAAAAJ&hl=en



Academic Qualification

Degree	Major	Awarding University	Duration		Country
			From	Year of Awarding	
PHD	Administrative Management	USEK- Holly spirit of Kaslik	2014	2017	Lebanon
Master	Administrative Management	Amman Arab University	2010	2012	Amman
Bachelor	Administrative Management	Hashemite University	1998	2002	Amman

Academic Experience

Duration (Years)	University	Position	Main Duties
Lecturer	Al Isra Univirsity	Lecturer part Time	Training and Lecturer
Lecturer with PHD degree	Al Isra Univirsity		

Professional Experience

Duration (Years)	Institution	Job title	Main duties
2002-2005	Adds agency	Administrative Manager	Following the managerial duties
2007-2013	Team Young Y&R	Administrative Manage	Following the managerial duties

Training Courses

Course	Organizer	Date	Participant/ instructor	language
Communication Skills	Tamkeen center	2011	Instructor	English
Communication Skills	The Ideal Torture	1/11/2012	Instructor	English
Human Resources Management	The Academy of AIBO- Chaina	25/7/2013	Participant	English
The professionalism of academic guidance and career guidance	Al Isra University	17/4/2013	Instructor	Arabic
Training of Trainers and Trainees	Al Isra University	5/3/2013	Instructor	Arabic
Model for teachers (M4T)	Al Isra University	20/3/2018	Participant	Arabic

Publications

Paper title	Journal	ISSN	Vol. Issue	Year	Country
TQM Measured Students' Satisfaction in the Jordanians' Private University for Achieving Institutional Excellence	TEM Journal	2217-8309	82019		Serbia
Transformational Leadership and Rhetoric Competencies for Organizational Success: Analysis of Jack's Rhetoric	International Journal of Recent Technology and Engineering (IJRTE)	2277-3878	8	2019	Kuala Lumpur

Conference

Scope	Name	Organizer	Date	Country	Participation (attendance – participate)	Peer-Reviewed (Yes /No)
	The role of social networks (Facebook) in enriching Arabic content	The association of Arabic Language Computing and the enrichment of Arabic content on the Internet	1/3/2019	Amman Jordan	participate	-

Research Interests

Leadership
Total Quality Management

Professional Memberships

Community peace association

Languages

Postgraduate Supervision

Title	supervisee

Honors/Awards