
Course Syllabus

Course Name: Oral Skills 1

Course Number: 01021103

General Course Information:

Course title	Oral Skills 1
Course number	01021103
Credit hours (theory, practical)	3/ Theory
Contact hours (theory, practical)	8:00- 9:30 (Mon., Wed.)
Prerequisites/co-requisites	-----
Academic Program	English Language & literature
Program code	102
Awarding institution	Isra University
Faculty	Faculty of Arts
Department	Dept. of English Language & literature
Level of course	1 st Year/ 1 st semester
Academic year /semester	2019-2020/ Second Semester
Awarded qualification	Bachelors of Arts
Other department(s) involved in teaching the course	None
Language of instruction	English Language
Date of production/revision	09 / 03 / 2020

Course Coordinator:

Coordinator's Name: Doaa Rziq
Office No.: 2103
Office Phone: 2396
Office Hours: Sunday 800: – 9:00
Tuesday 10-11
Thursday 1 - 2
Monday and Wednesday 9:30 – 11
Email: doaa.riziq@iu.edu.jo

Other Instructors:

Coordinator's Name: Doaa Rziq
Office No.: 2103
Office Phone: 2396
Office Hours: Sunday 800: – 9:00
Tuesday 10-11
Thursday 1 - 2
Monday and Wednesday 9:30 – 11
Email: doaa.riziq@iu.edu.jo

Course Description:

- Introductory practical course providing the students with the opportunity to practice spoken English through role-play activities and group discussions to improve their ability to speak English effortlessly with confidence in a variety of situations
- Topics of everyday conversations: shopping and restaurants, school/university education, post

office, visiting the doctor, airport check-in, passport control.

Text Book: *Author(s), Title, Publisher, Edition, Year, Book website.*

Anderson, J. (2007). *Role plays for today: Photocopiable activities to get students speaking.* Surrey: Delta Publishing.

References: *Author(s), Title, Publisher, Edition, Year, Book website.*

Required book (s), assigned reading and audio-visuals:

Alexander, L. (2002). *Direct English.* Linguaphone Group.

Course Educational Objectives (CEOs):

1.	Ability to enhance students' speaking and listening skills in English.
2.	Ability to provide extensive speaking practice that prepares students to communicate effectively and to perform competently in various settings.
3.	Ability covers a wide range of topics of everyday conversations, such as shopping and restaurants, school/university education, post office, visiting the doctor, airport check-in, passport control, etc.

Intended Learning Outcomes (ILO's):

	Intended Learning Outcomes (ILO's)	Relationship to CEOs	Contribution to PLOs
A	Knowledge and Understanding:		
A1	Understand how to structure and present a topic/argument.	1	c.
A2	Extract (and infer) information from spoken discourse.	1	b.
A3			
A4			
B	Intellectual skills:		
B1	Express ideas, opinions, or feelings to others.	2	e.
B2	Express themselves fluently using appropriate grammar, vocabulary and pronunciation.	3	a.
B3			
C	Subject specific skills:		
C1			
C2			
C3			

C4			
C5			
D	Transferable skills:		
D1	Practice their oral and communication skills, presenting information orally, engaging in a dialogue and answering questions orally.	2	e.
D2	Use English in real-life situations.	3	f.
D3			

Topic Outline and Schedule:

Topic	Weeks	Achieved ILOs
The four Ps of presentation	1	A1
Characteristics of a good presenter	2	A1
Planning and preparing for your session	3	A1
First Presentation	4	B1
Presenting your message & PowerPoint presentation	5	B1
Tips for question time	6	B1, B2, D1
Bob's day at work; bob returns home with bad news	7	A1, D2
Second Presentation	8	B1, B2, D1
Ted's day at school; Ted goes out for the evening	9	A1, D2
Susan stays home and bakes cookies, Susan hires Bob to run her business	10	A1, D2
Ted forms a rock bands; Nicole for president!	11	A1, D2
Bob visits the village market	12	A1, D2
Discussion of some global issues (discrimination, inequality)	13	A2, B1, B2, D1, D2
Final Presentation	14	B1, B2, D1
Final Presentation	15	B1, B2, D1
	16	

Teaching Methods and Assignments:

Development of ILOs is promoted through the following teaching and learning methods:
Lectures

Course Policies:

A- Attendance policies:

The maximum allowed absences is 15% of the lectures.

B- Absences from exams and handing in assignments on time:

First Exam and second exam can be retaken based on approval of excuse by the instructor's discretion.

Not handing assignment on time will incur penalties.

C- Academic Health and safety procedures

D- Honesty policy regarding cheating, plagiarism, and misbehaviour:

Cheating, plagiarism, misbehaviour will result in zero grade and further disciplinary actions may be taken.

E- Grading policy:

- All homework is to be posted online through the e-learning system.
- Exams will be marked within 72 hours and the marked exam papers will be handed to the students.

F- Available university services that support achievement in the course: **Labs, Library.**

Required equipment:

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Assessment Tools implemented in the course:

✓ Oral Exams.

Program Learning Outcome (PLOs):

Program Learning Outcomes describe what students are expected to know and be able to do by the time of graduation. These relate to the knowledge, skills, and behaviours that students acquire as they progress through the program. A graduate of the () program will demonstrate

a.	Acquiring the basic language skills in English.
b.	Understanding the disciplines of knowledge of the English language.
c.	Developing different skills of contact and communication.
d.	Analyzing linguistic and literary texts.
e.	The ability to adapt to different working environments and conditions.
f.	Evaluating different working environments and conditions.
g.	The ability to write scientific researches related to English Language and literature.
h.	Acquiring technical skills in the field of scientific research.
i.	Enhancing critical thinking skills.

Responsible Persons and their Signatures:

Course Coordinator	Doaa Riziq	Completed Date	09/ 03 /2020
		Signature	

Received by (Department Head)	Dr. Bakir Bani Khair	Received Date	09/ 03 / 2020
		Signature	